

# Minutes of Regular Board Meeting

## The Board of Trustees Holland Township School

---

A Regular Board Meeting of the Board of Trustees of Holland Township School was held Tuesday, January 24, 2017, beginning at 7:00 PM in the Milford, NJ 08848.

A. **CALL TO ORDER - 7:05 PM**

B. **FLAG SALUTE**

C. **WELCOME**

Welcome to a meeting of the Board of Education of the Township of Holland. Please be advised that this and all meetings of the Board are open to the public and media, consistent with the Open Public Meetings Act (Chapter 231 Laws of 1975); and that advance notice as required therein has been provided. This is a regular meeting of the Board of Education of the Township of Holland at which formal action may be taken. The public will have an opportunity to be heard as indicated on the Agenda, at points in the meeting provided for the public to address the Board.

D. **ROLL CALL**

Bickhardt\_P\_\_

Brennan\_P\_\_

Curry\_P\_\_

Davis\_P\_\_

Hance\_P\_\_

Johnson\_P\_\_

McGuire\_P\_\_

Somers\_P\_\_

Soucie\_P\_\_

E. **CORRESPONDENCE**

•President William Soucie presented a plaque and resolution honoring **Christine McWilliams** retiring teacher from Holland Township Schools. Mrs. McWilliams addressed the board thank everyone for their support over the years.

Motion made by Phil Brennan, seconded by Laurie Hance, upon the recommendation of the Superintendent of Schools that the Holland Board of Education accept the resolution honoring Christine McWilliams for her years of service and dedication to the Holland Township School District.

Vote: All Yes

•ESC Letter - Christina Greaves

F. **BOARD PRESIDENT REPORT**

New goals for 2017 and committee assignments were sent via email.

**G. SUPERINTENDENT REPORT**

Superintendent of Schools, to report on the following:

A. Bullying

EVERS report – one incident of violence assault and suspension as consequence

HIB report 3 investigations one HIB determined of the three

B. Mr. Bailey reported on District Suspensions

C. Report On School Opening

1. 2015-2016 HIB Scores
2. Budget Discussion–Mr. Bailey provided insight to the Board regarding the budget and additional programs that are being researched for next year.
3. Mr. Baily reminded Board Membersto review District bylaws annually. An e-mail was sent prior to the meeting.
4. QSAC Waiver – received confirmation from the state three year waiver on the process.

**H. PRINCIPAL REPORT**

**Recognized spelling bee winners**

- Local Golf Course provided 35 gifts for Christmas Drive
- Local food pantry donations are under way
- 8<sup>th</sup> grade math committee researched programs and developed an overall program for 8<sup>th</sup> grade and are working on finalizing their findings.

**I. COMMENTS: PUBLIC - AGENDA ITEMS ONLY**

Jeff Berdix – Requested information on the Pre School full day program. Survey was “in favor” of, not “in place of” very vague.

Renee Fox – Survey was misleading, requested the survey be reissued before a decision is made.

Nicole Yard – Cost is a huge jump. Survey was misleading suggest the survey go out again. Changing something that works is not good.

Tara Lohner – Some 3 year olds cannot take a full day program.

Bob Johnson – Survey was very misleading if it said in place of ½ day would have said no. Too much financial hardship to late to take advantage of flex accounts and if you have two kids, it’s a mortgage payment.

Richard Shultz – survey was vague and ½ day program will benefit some but not all.

Ryan Doyle – 100% in agreement with everyone. The Board is not serving the community without a ½ day program. Love the community, love the school there are to the options but we love our community.

Bobbie Beriont – 25 years ago full day kindergarten made people nervous. Love the teachers and admin that put that program together had 3 boys go through that program. The Board is late with full day Pre K. Beneficial to all students, should consider grandfathering costs. Look at the sister schools, they are all successful with their full day programs. It would be successful here and we need it here.

Board took a 5 minute break to recognize Christine McWilliams and her service.

- J. **EDUCATION:** Motion made by Joseph Somers, second Phil Brennan, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Education Agenda as presented.

**Discussion:**

Ed Johnson – Based on information provided and the ½ day is competitive what’s the cost benefit for ½ day option at competitive rates.

Phil Brennan – Suggested we peruse full day for next year.

Tim McGuire – Suggested we table the item for further discussion

Joe Sommers – Suggested we table the item as it would be difficult to make a decision based on the information provided.

Ed Johnson – requested numbers to determine the full day option benefits.

Brett Curry – Also suggested tabling the item until more information was available

Casey Bickhardt – Suggested a committee to review the numbers and agreed with others that more information was needed.

Tim McGuire – requested a committee be introduced for PreSchool

William Soucie – Suggested the Finance Committee address the PreSchool Program.

Phil Brennan – Asked for more community input on the item.

Joseph Somers – Suggested the Communications Committee market the program.

**Motion made by Joseph Somers seconded by Tim McGuire to pull item 1 from the Education Agenda for further work and move the remainder of the items.**

**Roll Call Vote:All Yes**

1. **Approve Change in Preschool Program**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education changes the Preschool Program from 2 part time classes to become 2 full time classes for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Holland Township Board of Education implements the following Non-Resident and Resident Tuition Rates for the 2017-2018 school year as follows:

- Preschool (Resident) Regular Program Full Time: \$6,000
- Preschool (Resident) Regular Program Full Time: Qualified Reduced Lunch: \$4,500
- Preschool (Resident) Regular Program Full Time: Qualified Free Lunch: \$3,000

- Preschool (Resident) Sibling Discount of 10% for second or additionally enrolled siblings
- Preschool (Non-Resident) Regular Program Full Time: \$6,750

2. **Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for December 15, 2016 - January 19, 2017.

3. **Approve Superintendent's EVVRS BiAnnual Report and Harassment, Intimidation, Bullying BiAnnual Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's EVVRS Biannual Report and Harassment, Intimidation, Bullying Biannual Report for September 1, 2016 to December 31, 2016.

4. **Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Delaware Valley Regional High School

5. **Accept Sustainable Jersey for Schools/NJEA Grant Award**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Sustainable Jersey for Schools/NJEA Grant Award in the amount of \$10,000;

WHEREAS, \$5,000 will be received on February 2, 2017 and the final amount of \$5,000 will be paid upon project completion;

WHEREAS, the award is to fund "Positive Peaceful Planters: and the grant will fund professional development and expanded garden and material for the Growing Dome.

6. **Approve Social Studies Curriculum**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Social Studies K-8 Curriculum aligned to the New Jersey Learning Standards.

7. **Approve Math Materials**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Math material purchase:

- Grades 5-8: Houghton Mifflin Harcourt, \$24,138.27
- Grades 6-8 (including Algebra): Discovery Education, \$10,593
- Grade 7 (Math Accelerated): McGraw Hill Education, \$2,577.87
- Grade 8 (Algebra): Houghton Mifflin Harcourt, \$2,864.75

- K. **PERSONNEL:** Motion made by Casey Bickhardt, seconded by Laurie Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Personnel Agenda as presented.

**Roll Call Vote: All Yes**

1. **Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2016-2017 school year:

- Kelsey Kunich: Aide, Library Clerk and Secretary

- L. **POLICY**:Motion made by Phillip Brennan, seconded by Laurie Hance, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Policy Agenda as presented.

**Roll Call Vote:** All Yes

1. **Approve Second Readings of Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policies and Regulations:

- 2415.30 (Title I - Educational Stability for Children in Foster Care)
- 3125 (Employment of Teaching Staff Members)

2. **Approve First Reading of Policies and Regulations**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the first reading of the following Policies and Regulations:

- 1510 (American with Disabilities Act)
- 2418 (Section 504 of the Rehabilitation Act of 1973 - Students)
- 5116 (Homeless Children)
- 8330 (Student Records)

M. **CONSENT AGENDA**

Motion made by Matt Davis, seconded by Joseph Somers , upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

**Vote:** All Yes

1. **Finance**

1)Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending December 31, 2016 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, David Bailey, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the month ending December 31, 2016, and he recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, David E. Pawlowski, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of December 31, 2016, and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

2. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated December 31, 2016, check numbers N0287 thru N0289, in the amount of \$684,010.57 and January 24, 2017, check numbers 06302 thru 06385, in the amount of \$368,604.12.

3. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of December 20, 2016, and the Regular minutes of January 3, 2017.

4. **Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Edward Pico: 3/13/17-3/15/17, NJSBGA Expo 2017, Atlantic City, \$200 Registration, \$293.68 Hotel, \$69.13 Mileage
- Betsy Nush: 2/27/17, NJAHPERD (New Jersey Association for Health, Physical Education, Recreation and Dance) Annual Convention, Long Branch, NJ , \$120 Registration and Membership
- Danielle Buzby: 2/27/17, NJAHPERD (New Jersey Association for Health, Physical Education, Recreation and Dance) Annual Convention, Long Branch, NJ , \$120 Registration and Membership, \$48.73 Mileage
- David Bailey: 2/16/17, Bomb Threat Assessment, Awareness and Response, Clinton Township Middle School, \$8.56 Mileage
- Donna Luzzo: 3/1/17, Supporting the Struggling Reader, The College of NJ, \$100 Registration
- Michele Schwallie: 3/1/17, Supporting the Struggling Reader, The College of NJ, \$100 Registration
- Jennifer Leap: 2/2/17, Sustainable Jersey for Schools Awards, Trenton, NJ Mileage
- Danielle Buzby: 2/2/17, Sustainable Jersey for Schools Awards, Trenton, NJ Mileage
- Ryan Pfenning: 2/2/17, Sustainable Jersey for Schools Awards, Trenton, NJ Mileage

•Joyce Dlugose: 3/14/17-3/15/17, Tri State ACA Conference, Atlantic City, NJ

5. **Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

N. **FINANCE AND FACILITIES:**Motion made by Laurie Hance, seconded by Tim McGuire, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the Finance and Facilities Agenda as presented.

**Roll Call Vote:** All Yes

1. **Hunterdon County ESC Proprietary Apple Products**

Motion made by Laurie Hance, seconded by Tim McGuire, upon the recommendation of the Superintendent of Schools that the Board approve the following resolution:

WHEREAS, the Hunterdon County Educational Services Commission ("HCESC"), as Lead Agency for the HCESC cooperative pricing system (system identifier 34HUNCCP), has awarded a contract for proprietary Apple technology products following the public solicitation of sealed bids pursuant to N.J.S.A. 18A:18A-15, N.J.S.A. 40A:11-13 and N.J.A.C. 5:34-9.1; and

WHEREAS, the Holland Township Board of Education is a member of the HCESC cooperative pricing system and is authorized to make purchases from contracts awarded by the HCESC pursuant to N.J.A.C. 5:34-7.1 et seq; and WHEREAS, the Apple technology products covered by the HCESC contract sought by the Holland Township Board of Education are of such a specialized nature that only such products will meet the needs of the Holland Township Board of Education; and

WHEREAS, the Holland Township Board of Education has heavily invested time and funds into the acquisition and integration of Apple products in local operations that will be wasted if non-Apple products were used to supplement the existing technology; and

WHEREAS, the use of non-Apple products would require either the wholesale replacement of the technology currently used by the Holland Township Board of Education or an unsupportable level of training, support and maintenance services that would utterly defeat the purpose of the public contracting laws;

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Board of Education hereby authorizes the purchase of proprietary Apple technology products from the HCESC contract as follows: IPADS, IBOOK and Apple accessories.

2. **Special Education Medicaid Initiative Program (SEMI)**

Motion made by Laurie Hance, seconded by Tim McGuire, upon the recommendation of the Superintendent of Schools that the Board approve the Wavier of Requirements for Special Education Medicaid Initiative Program as the District has fewer than 40 students (15) eligible.

O. **SUPPLEMENTARY MATTERS**

Appointment of Board Representatives:

Hunterdon County ESC, Joseph Somers  
Alternate HCESC, Phil Brennan

Hunterdon County School Boards Association, Matt Davis  
Alternate HCSBA, Laurie Hance

New Jersey School Boards Association, Tim McGuire  
Alternate NJSBA, Brett Curry

HTS PTO Representative, Casey Bickhardt  
Alternate HTS PTO Alternate, Ed Johnson

P. **COMMENTS: PUBLIC - GENERAL**

The Holland Township Board of Education welcomes input from public entities and/or private persons as described in Policy #0167. At the discretion of the presiding officer, comments may be limited to three minutes in length.

Matthew Shrewsbury – I’m confronting you Mr. Soucie. You’re supposed to be in DC tomorrow. Funny that you have to be in DC tomorrow for work and you’re here right now. I expect to see you in court tomorrow.

Bobbie Beriont – Requesting to be an Ad Hoc member of the Finance Committee, I would like to help. I’m disappointed about the full time PreK, it’s also an investment.

Denise Carney – Board very thought full really cool to have a preschool for staff and staff have students in school.

Jessica Bistro – I have kids in the program, the email was very vague. If you do implement a full or ½ day program. An all-day program will scare some parents away, looking for alternate settings. I also have bus schedule concerns.

Denise Carney – Just want to say I take offense to teachers not embracing technology in the School.

Q. **EXECUTIVE SESSION**

WHEREAS the “Open Public Meetings Act” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified

topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by Tim McGuire, seconded by Joseph Somers, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 9:00 PM to discuss Litigation.

2. **Motion to Enter Public Session**

Motion made by Joseph Somers, seconded by Tim McGuire, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at 9:30 PM.

R. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by Joseph Somers, seconded by Tim McGuire, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at 9:30 PM.

Respectfully Submitted,

David E. Pawlowski  
Board Secretary/ SBA